

**PTO Meeting Minutes**  
**9-15-09**

- Welcome and Introductions
- Secretary's Report – report provided by handout. One correction made from 401 c (3) to 501 C (3). Motion to approve minutes with correction by Ingrid and second by Julie G. Motion carried with majority vote.
- Treasurer's Report – Available for review and questions. Kathleen went over the report. There were some corrections that needed to be made with the gross income. Budget needs to be approved, but will hold off until corrections are made. Will plan on approving the budget and voting on this at the October meeting.
- Guest speaker – Amy Northway came and spoke about Character counts. She advised us that Veridian and Dewey Dodge Jeep are now are business partners. With the money from our business partners and the PTO, the children will once again have character counts shirts. She showed us the shirt design that this year's fifth graders came up with. These will be distributed in October. Ms. Northway also mentioned that there may be some money coming back to PTO as the t-shirts weren't as costly as once proposed.
- Teacher's report – Maggie Bengé and Lisa Bennett wanted to thank the PTO for the start up funds again this year and the treats. They also were curious as to what was going to happen with the funds from the Chico bags. The PTO has asked the teachers to come up with a list of things that are earth friendly that this money can be spent on. Mr. Ford mentioned that there were a couple of trees that needed replaced. The teacher's and Mr. Ford will report back in October with a list for the PTO.
- Principal's Report
  - ❖ Discussed putting newsletter on the webpage to save printing costs after the first couple come out this year. There will still be some printed for parents that don't have computer access, but it will be limited.
  - ❖ Spirit night will be Dec 18<sup>th</sup> during the Boys BB game. There will be ice cream scooping prior. We need to have 6 BB bought for this. The Family Activities committee will handle this. 3 will be signed by the girl's team and 3 by the boy's team.
  - ❖ Discussion about the Wed late starts and what is being done during this time frame. Mr. Ford and the teacher's discussed the professional opportunities they are given. Each grade level has the opportunity to work with each other on various topics (struggling kids, lesson plans, etc).
  - ❖ Everyday math supplements – may be asking the PTO for more help this next year to supply some supplements for everyday math. Mr. Ford will have a better handle on this by April and will report to the PTO for budgeting purposes for the next year.
  - ❖ Super Volunteers – Mr. Ford needs a list sent to him for each grade level. These volunteers maybe able to help teachers with more clerical projects since the associates are not as available (i.e. cutting out things).
  - ❖ Volunteers – those that volunteer on a regular basis were reminded to read the volunteer handbook, sign the paperwork and complete the criminal background check form. There is a link for this on the district website. It was suggested that Mr. Ford send the link to the Volunteer coordinators who then can send it out to the volunteers and maybe send it to the teachers so they can mass distribute it through e-mail.
  - ❖ PTO requested from Mr. Ford a cheat sheet on what PTO can provide \$ for vs. what the district should be spending money on. Mr. Ford is to give this to the president's soon. Examples: Rainy day games, Mad Science Assembly, technology and books.
- Old Business
  - ❖ Entertainment books will be sent home the week of October 9<sup>th</sup>. Parents can choose to return them or purchase them for \$20.
  - ❖ Wendy's night – Mrs. Bengé's class won with 70% attending. PTO raised \$290.00
  - ❖ T-shirt sales – overall pretty good. Just down \$100 from last year. Distribution should happen in the next couple of weeks.
  - ❖ PTO new website: <http://www.ankenwestwoodpto.org>

- New Business
  - ❖ Donation letter will be sent out Sept 8<sup>th</sup> and returned on Sept 23rd
  - ❖ Fun Run – October 3<sup>rd</sup>, please sign up to volunteer for this. If interested contact Julie G. Flyer will be coming home soon about the Fun Run. Julie G will need some money for the Fun run food and drinks. She is proposing \$300.
  - ❖ Fall party – October 16<sup>th</sup> from 2:00 to 2:45, reminder no costumes. Discussion about PTO providing the treats. We will come back to this after we see how the donation drive goes. May look at this for winter and spring parties.
  - ❖ Teacher appreciation meals – discussion about how this should look for conferences since teachers have limited time. May go with boxed lunches.
  - ❖ Box Tops – Deann Cox is leading this. Currently there will be a contest in September for Iowa vs. Ia State vs. UNI. Whatever team wins, Mr. Ford will have to wear that schools attire for the day.
  - ❖ Fun night – Theme is Westwood County Fair. Fun night will be Nov 7<sup>th</sup>. Since there were no volunteers to coordinate Fun night, things will be really simple this year. The games will be the ones we have in our PTO closet already. There will be wrist band sales that allow for unlimited game use. We will have inflatables as we have had in the past. The prizes will be very simple. Not sure if we can have silent auction or teacher raffle as we are awaiting approval of our 501 (c) 3. Volunteers are still needed. More to come on this in the near future.
  - ❖ Printing – need to monitor our printing as we are now being charged to print items.
- Motions - \$300 for Fun Run – motion by Ingrid, second by Susan N. Motion carried with majority vote.
- Meeting adjourned. Next meeting will be Tuesday, October 12 at 6:30PM in the WW Media Center